



## NOTICE OF MEETING

# CITY OF PACIFIC GROVE ARCHITECTURAL REVIEW BOARD MEETING AGENDA

4:00 p.m., February 9, 2016

Council Chambers – City Hall – 300 Forest Avenue, Pacific Grove, CA

*Copies of the agenda packet, and materials related to an item on the agenda submitted after distribution of the agenda packet, are available for review at the Pacific Grove Library located at 550 Central Avenue and the CEDD counter in City Hall at 300 Forest Avenue, Pacific Grove from 8 a.m. – 12 p.m. and 1 p.m. – 5 p.m., Monday through Thursday; and on the internet at [www.cityofpacificgrove.org/arb](http://www.cityofpacificgrove.org/arb)*

**1. Call to Order – 4pm**

**2. Roll Call**

Architectural Review Board Members: Sarah Boyle, Larry Doocy, Rick Steres (Chair), Michael Gunby, Jeff Edmonds, two vacancies.

**3. Approval of Minutes**

a. [Approval of January 12, 2015 Minutes](#)

**Recommended Action:** Approve as presented

**4. Public Comments**

a. Written Communications

*Communications relevant to ARB jurisdiction, but not related to a matter on this agenda, are attached under this agenda item.*

b. Oral Communications

*Comments from the audience will not receive ARB action. Comments must deal with matters subject to the jurisdiction of the ARB and will be limited to three minutes. Comments regarding agenda items shall be heard at the time such items are called. Whenever possible, letters should be submitted to the ARB in advance of the meeting.*

**5. Items to be Continued or Withdrawn**

a. **Address:** 1152 Forest Ave (APN: 007-651-022)

**Permit Application:** Sign Permit No. 15-759

**Project Description:** To allow an illuminated can sign of 36.8 square feet (8 feet 10 inches width by 4 feet 2 inches height) for the “Extra Mile” franchise logo.

**Applicant/Owner:** Mahesh Konduru

**Zone District:** C-FH

**General Plan Designation:** Commercial

**CEQA Status:** Categorical Exemption, Section 15301

**Staff Reference:** Wendy Lao, Assistant Planner

**Continued to next ARB Meeting at applicant’s request.**

## 6. Consent Agenda

*Items placed on the Consent Agenda are considered to be routine and are acted upon by the Commission in one motion. There is no discussion of these items prior to the Commission action unless a member of the Commission, staff, or public requests specific items be discussed and removed from the Consent Agenda. It is understood that the staff recommends approval of all consent items. Each item on the Consent Agenda approved by the Commission shall be deemed to have been considered in full and approved as presented.*

a. [Address: 505 Central Ave, Pacific Grove, 93950](#)

**Permit Application:** Architectural Permit (AP) 16-18

**Description:** To allow an upgrade of all windows to fiberglass bark colored casement windows with true simulated grids, keeping with existing dimensions to match existing windows.

**Applicant/Owner:** Nelson Vega/Sandra Pepe

**Zoning/Land Use:** C-D/Commercial

**CEQA Status:** Class 1 Categorical Exemption

**Staff Reference:** Laurel O'Halloran, Associate Planner

**Recommended Action:** Final Approval

## 7. Regular Agenda

*Members of the public are welcome to off their comments on any of the following items after being recognized by the Chair. Presentations will be limited to three minutes, or as otherwise established by the Commission Chair. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that they are identified in the minutes.*

b. [Address: 1209 Surf Avenue \(APN 006-013-008\)](#)

**Permit Application:** Architectural and Use Permit (AP/UP) 16-056

**Description:** To allow the addition of a second story balcony of 101 square feet at the front of the existing two-story residence, and a 38 square feet accessory structure (inground hot tub) with plumbing at the rear of the property.

**Applicant/Owner:** Aaron Tollefson/Matt Clark

**Zoning/Land Use:** R-1-H 17.4 DU/ac

**CEQA Status:** Categorical Exemption, Section 15301(e)(1), Class 1

**Staff Reference:** Wendy Lao, Assistant Planner

**Recommended Action:** Recommend approval to Planning Commission

## 8. New Business

a. None

## 9. Reports of ARB Members

## 10. Reports of Council Liaison

## 11. Staff Update

a. [Local Coastal Program Update – Community Workshop](#): Draft Implementation Plan Community Workshop on Wednesday, February 10, 2016 from 6:00 – 8:30pm at the Pacific Grove Community Center (515 Junipero Ave. )

## 12. Adjournment

- a. Next ARB meeting is scheduled for March 8, 2016.

*The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of devices are available to assist those who are deaf or hard of hearing.*

### GENERAL NOTICE

- Please note that Section 65009(b)(2) of the California Government Code provides that legal challenges to the City's action on a project may be limited to only those issues raised in testimony during the public hearing process.

### NOTICE TO APPLICANTS

- **Appearance by Applicant/Representative:** Applicants or their representatives must be present at the meeting for which their item, including those items on the Consent Agenda, is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting. The item may be denied if continuance is not requested.
- **Appeals and Appeal Period:** Decisions rendered may be appealed using a form available at the CDD. The appeal form, plus an appeal fee, must be filed with the CDD within 10 days of the action.
- **Judicial Time Limits:** This serves as written notice that Pacific Grove Municipal Code (PGMC) §1.20.010 incorporates §1094.6 of the Code of Civil Procedure of the State of California and provides a ninety-day limitation for judicial review of any final administrative decision by the council, or any board, commissioner, or officer of the city.