



CITY OF PACIFIC GROVE
300 FOREST AVENUE
PACIFIC GROVE, CALIFORNIA 93950
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NOTICE OF REGULAR MEETING

ADMINISTRATIVE ENFORCEMENT HEARING OFFICER PANEL

DATE: March 28, 2016
TIME: 1:30 pm
LOCATION: CITY COUNCIL CHAMBERS - 300 FOREST AVENUE

AGENDA

1. Call to Order
2. Introduction of Hearing Officers, Staff & Counsel
Appointed members and staff will introduce themselves.
3. Oral Communications
Comments from the Audience will be limited to three minutes, and must concern topics within the jurisdiction of the Hearing Panel.
4. Facilitate discussion of Panel Members regarding the following:
 - A. Hearing Officer Authority Under Municipal Code Section 1.19
 - B. Role of City Attorney
 - C. Code Compliance Staff Reports
 - D. Staff Reports for Parking Appeals
 - E. Scheduling hearings
 - F. Scheduling multiple hearings at a time.
 - G. Compilation and presentation of evidence
 - H. Findings & Decisions
5. Review Type and Frequency of Matters
6. Other issues of concern related to Due Process Hearings
7. Reaffirm Hearing Officer Selection

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.

The Hearing Panel shall discuss possible pending matters and determine best dates for hearings and meetings. The Chair shall select in a random order, a list of members for ongoing case review and hearings.

8. Adjournment